

Second Presbyterian Preschool COVID-19 Policy Manual (revised)

October 28, 2021

All parents are expected to immediately contact the preschool director if a student or family member has been exposed to Covid-19 and is quarantining or awaiting test results. Students must remain at home and follow the policies indicated below. Families must immediately report results of positive test results to the preschool director.

Students Experiencing Covid-19 Symptoms

Symptoms include but are not limited to, a fever of 100.4+, frequent coughing or sneezing, congestion with yellow/green nasal discharge, vomiting, or diarrhea.

- Keep your child home until he/she is symptom-free and has been without a fever of 100.4 or higher for 48 hours without the use of fever-reducing medication.
- If your child's symptoms do not improve, contact your child's physician immediately.
 - If you and your child's physician determine that he/she should be tested for Covid-19, please inform the Preschool Director that your child was tested, and you are awaiting results. Students must be tested by a medical professional.
 - **If your child tests negative**, please provide proof of negative results to the Preschool Director. Screenshots of emails or copies of test results are both acceptable. As soon as your child is symptom-free for 48 hours he/she may return to preschool.
 - **If your child tests positive**, they must remain home for 14 days starting when they began showing symptoms or on the day of the positive test, whichever is earlier. They may return to preschool when they are symptom-free on Day 15.
 - If your child is seen by a physician and Covid-19 test is not performed, but an alternative diagnosis is given, your child may return to the preschool per the doctor's directions.

A student is exposed to a classmate who has tested positive for Covid-19

A **preschool exposure** is defined as a child who attends preschool during the 48 hours before the day a classmate or staff member develops symptoms or the day, the classmate, or staff member test positive without symptoms.

Any preschool classroom that has a student or teacher test positive for Covid-19 will be closed for 7 consecutive days (including weekends).

As soon as the Preschool Director has verified a positive case, families of the affected class will be notified immediately and asked to pick up their children as soon as possible. In the unlikely event that a parent or emergency contact will be unable to pick up a child within 1 hour, call the Preschool Director immediately.

3 Year Old and 4 Year Old Classrooms:

A classmate testing positive is NOT considered a close contact exposure due to the preventative measures in place.

Parents are not required to test their children in order to return to preschool as long as no symptoms develop. If the student remains symptom free, they may return to preschool on day 8. If symptoms develop during the 7-day period at home, then testing is required on or after day 6.

All Students:

Testing Options:

After 5 days (24-hour periods) of quarantine from the date the student was exposed to an infectious or positive classmate or teacher, your child can be administered a PCR or antigen test by a medical professional. At-Home, antigen test results are not acceptable.

- If your child's test results are **negative**, they are symptom-free, and with proof of negative test results, your child may return to the preschool after 7 days (on Day 8).
- If your child tests **positive**, they may return after 10 days from the date he/she tested positive **and** he/she has been symptom-free for 48 hours.

Non-Testing Option:

- If symptom free for 48 hours, your child may return to the preschool once they have been at home for 10 days (on Day 11) from the last day he/she was in the classroom with the contagious student or teacher.
- If your child had a positive PCR test within 90 days of exposure and he/she is symptom-free they may remain in school.

Covid-19 Household Situations

Parents and family members who are awaiting tests results in order to receive a medical procedure do not have to hold their children at home.

If a sibling has a classroom exposure, this is considered a secondary exposure. If the sibling is displaying no symptoms, but awaiting testing results the preschool student does not need to stay home. The student will be presumed to be negative unless proven otherwise.

A child, whose family member is SYMPTOMATIC going to get tested that day or is waiting for test results, may not attend the preschool until the family member tests negative. In the event that the family member tests positive, the following options are in place below:

A student has a family member who has tested positive for Covid-19

Testing Option:

If the student is symptom-free, he/she may return to preschool after 7 days (on Day 8) with proof of a **negative PCR or antigen test**, administered by a medical professional and taken at least (5) 24-hour periods after they were in close contact with the infected family member (on or after Day 6).

If your child has a **positive PCR or antigen test**, administered by a medical professional, and he/she has been symptom-free for 48 hours he/she may return to preschool after 10 days from date of positive test results.

Non-Testing Option:

- Your child may return to the preschool once he/she has been at home for 14 days (on Day 15) from the last day they were in close contact with the family member.
- Periods required for quarantine are subject to change based on VDH and CDC Guidelines. Use the link [Home-IsolationQuarantine-Release-Graphic_FINAL.pdf](#) to access the latest Virginia Department of Health quarantine guidelines.

Masks

- Specific classrooms are required to wear masks. Children in the Young Twos, and Twos+ (Busy Bee) classes are taught how to wear masks at the start of the school year and will wear them throughout the year. Children in the Threes (Honey Bears) and Fours (Wise Owls) classes are required to wear a face mask while inside the preschool.
- Children will remove their masks for snack, lunch, nap time, and when they are on the playground.
- Teachers will provide students with mask breaks as needed.
- All preschool staff and parents/caregivers are required to wear face masks when inside the preschool and church premises.
- Parents are encouraged but not required as role models for their children to wear a mask when congregating with other parents outside an exterior door and when speaking with their child's teacher at the classroom door.
- We require all preschool parents and caregivers, regardless of vaccination status, to wear a mask inside the church and preschool buildings.

Social Distancing

The preschool "cohorts" our students by age group. Classes do not mix with other age groups for instruction, Hallelujah Mountain, Music, snack, lunch, or playground/gym time.

Air Quality

Second Presbyterian Church's heating, ventilation and, air conditioning system pumps fresh outdoor air continuously through the preschool and church 24 hours a day. In addition, each classroom has an air purifier.

Hand Washing

Diligent hand washing is promoted throughout the day. When soap and water are not available then hand sanitizer is used sparingly.

Disinfecting Classrooms and Playground

- Throughout the day teachers disinfect classroom surfaces.
- Classroom toys are disinfected daily.
- Classroom floors are mopped daily with a bleach solution.

- Playground and gym equipment are wiped daily with a bleach solution.
- The Go Green Cleaning company cleans the entire preschool twice each week.
- Carpets and rugs are professionally cleaned on a regular basis.

Staff Uniforms

- All school staff wear uniforms consisting of a preschool polo shirt or t-shirt and scrub pants.
 - Staff members are required to wear a clean uniform that has been washed and dried on the “hot” setting.
- Staff wears “school shoes” which are shoes they will only wear when they are at the preschool.
- Teachers in the Infants and Ones classrooms wear “classroom shoes” which are shoes they only wear in their classroom.

Process for Student Drop Off and Pick Up

- Students will be dropped off at their classroom’s dedicated exterior door.
 - Please refer to the Family Handbook to locate your student’s designated doors.

Monitoring Temperatures and Wellness Questions

- Upon arrival at school, all staff and students will have their temperature taken with a touchless thermometer.
 - Staff and students with temperatures of 100.4 or higher will be sent home.
 - Staff and students may return to school
 - when they have been fever-free for a full 48 hours, or
 - have been cleared by a doctor to return to school

Process for Snack and Lunch

- Students must bring an individual snack (and lunch if participating in Lunch Bunch) and water in a non-leaking sippy cup or preschooler-sized water bottle.

Tuition and Fees

- Families will not be issued refunds or credits for preschool days (9:00 a.m. until 12:00 p.m.) missed due to circumstances surrounding the pandemic.
- Families will be credited for early care, lunch bunch, and/or aftercare on the days their child is in quarantine.
- Make-up days will be scheduled for Enrichments that don’t meet due to a classroom closure.

2021-2022 Covid-19 Task Force Advisory Committee

Randi Earls, PharmD – Clinical Pharmacist and preschool parent

Braden Gregory, MD– Family Practitioner and preschool parent

Laura Beth Gregory, PA-C – Physician Assistant, preschool committee member, and preschool parent

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